



Natural Resources Conservation Service  
655 Parfet Street - RM. E200C  
Lakewood, CO 80215-5517

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**VIA Electronic Mail**

**COLORADO BULLETIN: 300-06-04**

**SUBJECT:** LTP – Conservation Reserve Program Planning  
and Reporting Requirements

**DATE:** December 20, 2005

**TO:** Area Conservationists  
District Conservationists  
Field office staffs

**FILE CODE:** 300-8

**PURPOSE:** Transmit guidance for Conservation Reserve Program technical Assistance and reporting requirements.

**EXPIRATION DATE:** September 30, 2006

This bulletin transmits guidance for Conservation Reserve Program (CRP) technical assistance and reporting requirements necessary to meet National Bulletin 300-11 dated November 28, 2005.

Effective immediately, Natural Resources Conservation Service (NRCS) Field offices will resume providing CRP technical assistance to producers for the Continuous Conservation Reserve Program (CCRP) Sign-Up 31 and practice implementation for General Sign-Up 29 and CCRP Sign-Up 30. Technical assistance for the CRP re-enrollment acres will begin after January 1, 2006.

**CRP Workload Tasks and Activities:**

According to the NRCS/FSA Reimbursable Agreement for FY 2006, NRCS will track the number and/or acres of the following CRP technical assistance tasks and activities:

- Program eligibility determinations: Determine whether the practice is needed and feasible for the site and it meets the purpose of CRP policy and NRCS practice standards for CCRP, Conservation Reserve Enhancement Program (CREP), and Farmable Wetland Program (FWP) – **Number Only**
- Conservation planning – **Number and Acres**
- CRP practices and systems applied – **Number and Acres**

For re-enrollment acres, NRCS will only provide conservation planning assistance on these re-enrolled contracts and acres. Farm Service Agency (FSA) will conduct compliance checks,

which includes whether the producer is controlling weeds, insects and pests, on the extended contracts and acres.

### **CRP Reporting Requirements:**

- Program eligibility determinations for CCRP, CREP and FWP: Report numbers in Performance Results System (PRS). Click on data entry, click on **Field Level Measure Continuous CRP, CREP and FWP**. Type in the number (*see page 4 of this bulletin*)
- Conservation plans: Report number and acres in Customer Service Toolkit. You must identify the program as CRP (*see page 4 of this bulletin*).
- Conservation practices and systems applied: Report the number and acres in Customer Service Toolkit. Remember to identify the program as CRP (*see page 4 of this bulletin*).

### **Conservation Planning:**

Develop the Conservation Plan of Operation (CPO) according to conservation planning policy and CRP program guidance found in 2-CRP, part 10 (paragraph 236, page 10-1) and Exhibit 9. Conservation practices shall follow a normal sequence of operations in the CPO: Cover Crop, Range Seeding, Wildlife Watering Facility (if requested by producer), Pest Management and Conservation Cover followed by the Mid-Contract Management practice(s) (light tillage, prescribed burning or interseeding) and Managed Haying or Grazing (if requested by the producer). The required Operation & Maintenance statement shall be included in the conservation plan. NRCS will certify (apply Certified Conservation Planner stamp) that the conservation plan meets the minimum requirements before obtaining Conservation District review and approval (*see page 5-7 of the bulletin for an example*). If current plans do not provide the applicable information, practice requirements and proper planned dates, they will need to be revised accordingly.

NRCS shall complete Form NRCS-CPA-52 and provide FSA a copy. NRCS shall obtain signatures on the conservation plan of all producers with a share greater than zero.

NRCS employees are prohibited from servicing CRP-2's on land they or their immediate family own, rent or lease. The Area Conservationist will designate another NRCS employee to service CRP-2's in this situation.

### **AD-862's and Annual Status Reviews:**

NRCS will complete no more than 10 percent of all practice certifications on Form AD-862 for all CRP practices for which NRCS has technical responsibility, as determined by the FSA County office and in consultation with NRCS. NRCS will document all conservation practice certifications on the conservation plan in Customer Service Toolkit and report progress in PRS.

NRCS will conduct no more than 10 percent of status reviews as determined by the FSA County office. This does not mean that NRCS will stop providing technical assistance to clients for application of planned conservation practices. The 10 percent status review requirement means that NRCS will only provide FSA with a copy of status reviews on 10 percent of CRP contracts. It is still critical that NRCS provide sound technical assistance and follow-up to ensure that grass

seedings are established. Follow-up includes ensuring the application of operation and maintenance activities for pest management (weed control) and stand establishment.

For further information contact Gene Backhaus, Resource Conservationist, at (720) 544-2868 or email [eugene.backhaus@co.usda.gov](mailto:eugene.backhaus@co.usda.gov) .

/s/ Roy Hall *acting for*

ALLEN GREEN  
State Conservationist

DIST: Area Conservationists, CO  
District Conservationists, CO  
Field office staff, CO

## PRS Reporting

USDA-NRCS Points - Data Entry - Microsoft Internet Explorer

Address: http://ias.sc.egov.usda.gov/auth/PRS/points\_DE.aspx?Mode=Add&MeasureID=67

United States Department of Agriculture  
NRCS Natural Resources Conservation Service

Home Data Entry Reports Tools What's New FAQ Help Contact Us

Tuesday, 11/29/2005 11:29 AM Welcome Eugene Backhaus Session will end in 20 minutes if not active...

**Data Entry**

PRS Checklist

Practice Data Entry

**Field Level Measures**

Brief Technical Assistance

CNMPs Written

County Contributions to NRCS Programs

Cultural Resources

Watershed or area-wide plans

RC&D Wildlife Projects

Continuous CRP (CCRP), CREP, FWP only

**State Level**

**Continuous CRP (CCRP), CREP, FWP only**

**Service Details**

Service Date: 11/29/2005

Program Year: FY 2006

County: ADAMS, CO

**Enter Continuous CRP (CCRP), CREP, FWP only**

Continuous CRP (CCRP), CREP and FWP only	Amount	Unit	Minimum	Maximum
Program Eligibility Determination	*	Numbers	1	10000

Submit

## Toolkit Program Identification

General Assistance Notes Land Units Practice Schedule Customer File Reporting

**Land Units**

Plan: campfield\_max-----1006-Consplan

Tract 228

LandUnit 1 - Pasture

LandUnit 2 - Pasture

Tract 231

Tract 232

Tract 1872

Tract 1874

Tract 1957

Tract 1958

Tract 1962

Tract 1963

Tract 1964

Tract 1965

Tract 1966

Tract 1967

Expand Collapse

Select All Unselect All

**Conservation System**

Guide: Not selected

System: Not selected

Code Practice Name

Select All Unselect All

**All Practices**

Code	Practice Name
100	Comprehensive Nutrient Manage
310	Bedding
311	Alley Cropping
313	Waste Storage Facility
314	Brush Management
316	Animal Mortality Facility
317	Composting Facility
320	Irrigation Canal or Lateral
322	Channel Bank Vegetation
324	Deep Tillage
326	Clearing and Snagging
327	Conservation Cover
328	Conservation Crop Rotation
329A	Residue Management, No-Till/Str
329B	Residue Management, Mulch Till

Show Scheduled Schedule Practices

**Schedule**

Tract Number	Land Unit	Practice	Narrative	Planned Amo	Units	Month	Year	Applied Amou	Applied Date	Program	Source	Co
228	1	472	1CRP	56.7	ac	09	1987	56.7	09/22/1987	CRP	Toolkit 4.1	n/e
228	1	700A	1CRP	56.7	ac-ft	09	1987	56.7	09/22/1987	CRP	Toolkit 4.1	n/e
228	2	340	1CRP	98.5	ac	09	1987	98.5	09/23/1987	CRP	Toolkit 4.1	n/e
228	2	472	1CRP	98.5	ac	09	1987	98.5	09/22/1987	CRP	Toolkit 4.1	n/e
228	2	512	1CRP	98.5	ac	09	1987	98.5	04/25/1988	CRP	Toolkit 4.1	n/e
228	2	700A	1CRP	98.5	ac-ft	09	1987	98.5	09/22/1987	CRP	Toolkit 4.1	n/e

Add Row Copy to Cell Below Save

Plan Wizard... Contract Wizard...



## Conservation Plan

**I.M. FARMING**  
**505 S SCHUMAKER RD**  
**BENNETT, CO 80102**

### Objective(s)

To retire HEL from crop production and stay in compliance with the 1985 Food Security Act.

**Tract: 1872**

### Cover Crop

The application of an approved temporary cover to protect the natural resource from erosion before and during grass establishment. Approved species for cover crop are identified on the CO-ECS-5 Grass Seeding worksheet. More information can be found in the NRCS Standards and Specifications for Cover Crop (340) of the Field Office Technical Guide and/or practice job sheet.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	91.1 ac	6	2006		
2	2.3 ac	6	2006		
Total:	93.4 ac				

### Range Seeding

Drilling of appropriate grass species in approved cover for the identified CRP conservation practice. The grass mix to be seeded is provided on the CO-ECS-5 Grass Seeding worksheet included. More information can be found in the NRCS Standards and Specifications for Range Seeding (550) of the Field Office Technical Guide and/or practice job sheets.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	91.1 ac	11	2006		
2	2.3 ac	11	2006		
Total:	93.4 ac				

### Wildlife Watering Facility

Development, improvement, or modification of watering facilities for wildlife to create, expand, or enhance wildlife habitat. This may include a pre-fab guzzler or kit. More information can be found in the NRCS Standards and Specifications for Wildlife Watering Facility (648) of the Field Office Technical Guide and/or practice job sheets.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	91.1 ac	5	2007		
2	2.3 ac	5	2007		
Total:	93.4 ac				

### Pest Management

The use of chemical, mechanical, or biological agents to control undesirable pests that impact vegetation establishment. Planned measures are specified on the CO-ECS-5 Grass Seeding worksheet included. Application of this practice may occur every year. More information can be found in the NRCS Standards and Specification for Pest Management (595) of the Field Office Technical Guide and/or practice job sheets.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	91.1 ac	7	2007		
2	2.3 ac	7	2007		
Total:	93.4 ac				

### Conservation Cover

Establishing and maintaining permanent vegetative cover to protect soil and water resources on lands requiring or needing permanent protective cover. More information can be found in the NRCS Standards and Specifications for Conservation Cover (327) of the Field Office Technical Guide and/or practice job sheets.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	91.1 ac	9	2009		
2	2.3 ac	9	2009		
Total:	93.4 ac				

### Upland Wildlife Habitat Management

Provide areas of food, cover, nesting, loafing, resting, thermal, and/or escape cover for upland wildlife species identified in the Wildlife Habitat Management Plan. More information can be found in the NRCS Interim Specification for Grazing Land Mechanical Treatment (548) of the Field Office Technical Guide and/or practice job sheets.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	91.1 ac	10	2012		
2	2.3 ac	10	2012		
Total:	93.4 ac				

### Grazing Land Mechanical Treatment - MID-CONTRACT MANAGEMENT

Utilization of mechanical treatment (*light disking, chiseling, or harrowing*) on grassland to stimulate plant growth and diversity for enhanced ecological benefit. This management activity can only be applied in the 5th through 7th years based on an NRCS technical determination and FSA concurrence. More information can be found in the NRCS Interim Specification for Grazing Land Mechanical Treatment (548) of the Field Office Technical Guide and/or practice job sheets.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	91.1 ac	10	2012		
2	2.3 ac	10	2012		
Total:	93.4 ac				

### Operation and Maintenance

All conservation practices installed through this contract must be maintained for the life of the practice or life of the contract, which ever is longer. Failure to maintain practices could lead to contract termination. Maintenance include pest management (*weed control*), grass species diversity, etc.

Field	Planned Amount	Contract Start Month	Contract Start Year	Contract End Month	Contract End Year
1	91.1 ac	10	2006	9	2015
2	2.3 ac	10	2014	9	2015
Total:	93.4 ac				

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### CERTIFICATION OF PARTICIPANTS:

<div>_____</div> <div>MR. I.M. FARMING</div> <div>_____</div> <div>Date</div>	<div>_____</div> <div>MRS. I.M. FARMING</div> <div>_____</div> <div>Date</div>
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### CERTIFICATION OF:

<div>_____</div> <div>Conservation Planner</div> <div>_____</div> <div>Date</div>	<div>_____</div> <div>Conservation District</div> <div>_____</div> <div>Date</div>
<div>_____</div> <div>FSA County Committee</div> <div>_____</div> <div>Date</div>	<div>_____</div> <div>Certified Planner</div> <div>_____</div> <div>Date</div>

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